

Terms and Conditions

These terms and conditions form part of your agreement with Athletic Development Club.

Your agreement with us is made up of your completed and signed through your application form these terms and conditions and the terms of club use. This document will be found in your shared drive which you will have access to before course start date. These documents together form a legal agreement between us, so please make sure that you read them carefully and understand them. If you have any questions, please ask a member of our team.

Attendance:

- It is your responsibility as the student to ensure you attend all face-to-face webinars set. These have been outlined to you during the application process and all zoom links are uploaded to the shared drive.
- If you cannot make these sessions due to illness or emergency, then you must let your tutor know in writing via email or mobile message as soon as possible.
- Any missed sessions due to reasons stated are recorded and your tutor will arrange a catch-up meeting to ensure you are up to date.
- If you are unable to complete the course in the form of attending webinars and practical workshops or completion of coursework due to illness or emergency circumstances, then please let your tutor know via writing as soon as possible.
- If you are not attending webinars and as a result are falling behind on the level of knowledge needed without appropriate rationale, then ADC has the right to cancel your course participation with no refund. This will be at the tutor's discretion and will be provided by evidence in the form of recordings of each session which show participants.

Assessments:

- Your tutor will outlay coursework needed for completion and all worksheets can be found via your shared drive.
- You will have your own dedicated student folder to upload all work required via your shared drive.
- Exams for theory knowledge must be completed before you can be awarded your certificate. The links for these will be provided via your Cirrus exam log in.

Registration & payment:

- Before course start date, you must file and send your application details to enrol onto the course.
- Once application has been sent our team will enrol you onto the appropriate course. Once enrolled you are bound to the payment agreement selected.
- Refunds are only applicable 2 weeks prior to course start date. In unforeseen circumstances you may defer your start date until our next course if unable to attend

agreed initial dates. This must be sent in writing to conor@athleticdevelopmentclub.com and is up to the discretion of our Tutors and enrolment team.

Course materials and intellectual property:

- All course resources such as textbooks, presentations, recordings, and handouts are property of ADC Academy and their partnered companies.
- You must not share or send any resource material to those that are not enrolled onto our course without permission.

Code of conduct:

- Student behaviour is to be undertaken in a professional manor, respect for others and adhere to guidelines set by the course Tutor.
- Any abusive, racial, sexist, or disruptive behaviour towards Tutor's or Student's will result in a ban from the course with no refund at the Tutors discretion.

Limitations of liability:

- ADC Academy and their partnered companies are not responsible for any injury, loss or damage caused outside of their own facilities.